



Republic of the Philippines
Province of Cavite
City of Imus

OFFICE OF THE CITY MAYOR

EXECUTIVE ORDER NO. 73
Series of 2022

**AN ORDER CREATING THE LOCAL SHELTER PLAN COMMITTEE AND ITS
TECHNICAL WORKING GROUP (LSP-TWG)**

WHEREAS, Republic Act No. 7279, also known as the "Urban Development and Housing Act of 1992", mandates local government unit to formulate a comprehensive plan for urban development, taking into consideration the existing town and land use plans, housing programs, and all other projects and activities of government agencies and the private sectors which may substantially affect urban land use patterns, transportation and public utilities, infrastructure, environment and population movements.

WHEREAS, the Local Shelter Plan (LSP) of the City of Imus is a nine-year-long plan that aims to address the housing problems of Imuseños, particularly the informal settlers who live in danger and non-danger zones, by providing them with decent and affordable housing.

WHEREAS, there is a need to update the existing Local Shelter Plan of the City to further address the housing needs of the household living in the declared danger zones.

WHEREAS, there is a need to formulate a comprehensive plan with updated data, appropriate housing projects, efficient design and construction, sustainable and project monitoring updates.

WHEREAS, to ensure the standardization, proper implementation, and monitoring of the project, it is necessary to create the LSP Committee and its TWG.

NOW, THEREFORE, I, ALEX L. ADVINCULA, Mayor of the City of Imus, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. Creation. The Local Shelter Plan Committee and its Technical Working Group is hereby created.



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Section 2. Composition. The LSP Committee and its TWG shall be composed of representatives from relevant stakeholders to develop strong collaborative intersectoral partnerships and collective efforts, including, but are not limited to the following:

CORE TEAM

- Chairperson** : **Hon. Alex L. Advincula**, City Mayor
- Co-Chairperson** : **Hon. Darwin Marti M. Remulla**, Committee on Land Utilization and Housing and Human Settlements
- Members** : **Hon. David A. Sapitan Jr.**, President, Liga ng mga Barangay
- Mr. Joseph Ryan Geronimo**, CLGOO-DILG
Urban Poor Affairs Head
- Engr. Guiana F. Monzon**, CPDO
- Engr. Christian Mervin Sarno**, City Engineer's Office
- Atty. Leonard Martin Syjuco**, City Legal Officer
- Ms. Josephine Villanueva**, OIC-CSWD
- Dr. Maria Rossini De Ausen**, OIC-City Health Office
- Ms. Dorotea L. Sagenes**, CENRO
- Mr. Froilan Abad**, Local Housing Focal Person
- Mr. Roderick C. Biazon**, CPDO staff
- Representative**, Philippine National Police
- Representative**, National Housing Authority
- Representative**, Presidential Commission for the Urban Poor
- Representative**, NGO
- Representative**, CSO
- Representative**, Department of Education-School Division Office
- Representative**, Identified Project Proponent

TECHNICAL TEAM

- Members** : **Engr. Nenita S. Casing**, CPDO
- Ms. Mary Grace Virata**, CPDO



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Mr. Dennis R. Sauquillo, CPDO
Mr. Mario Bare, City Engineering Office
Engr. Eduardo Bautista Jr., City Engineerin
Office
Arch. John Paul Hynson, City Architect Office
Arch. Paul Anthony Caniedo, City Architect
Office
Engr. Rey Jansen Sapinoso, OBO
Arch. Reyanan Harlea, OBO
Mr. Ronaldo De Castro, CENRO
Ms. Phoeby Camaisa, CENRO
Engr. Roy Ebio, City Assessors Office
Two (2) Representatives from the CSWD
Representative from the City Health Office
Representative from the CGSO
Representative from the City Legal Office
Representative from the City Administrator's Office

Section 3. Secretariat. The City Planning and Development Office shall serve as the Secretariat of the Local Shelter Plan Committee.

The Secretariat shall facilitate the work of the LSP Committee, provide the mechanisms and coordinate the functions and their implementation.

Section 4. Convening of the LSP Committee and TWG. A notice for the convening of the LSP Committee will be issued by the Chairperson requesting the presence and attendance of its members and TWG. The LSP Committee and TWG shall convene every quarter for regular meetings while special meetings will be held as often as may be necessary.

Section 5. Duties and Functions of the TWG. The TWG of the LSP Committee shall be responsible for the preparation, review, finalization, and approval of the Local Shelter Plan, following good governance principles of transparency, accountability, and participatory decision-making.

1. To facilitate the updating of LSP, teams are hereby formed to perform the following:



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- 1.1. Core Team
 - 1.1.1. Serve as overseer and coordinate all activities on a day-to-day basis of the plan preparation;
 - 1.1.2. Spearhead the preparation of the action plan toward LSP completion, legitimization, and approval;
 - 1.1.3. Prepare an updated evaluation of the progress of LSP preparation and provided feedback for improvement of work;
 - 1.1.4. Spearhead preparation of action plan and setting up mechanism, structures, and systems for LSP preparation and implementation;
 - 1.1.5. Spearhead legitimization of LSP;
 - 1.1.6. Facilitate resolution of conflicts arising from the preparation of LSP;
 - 1.1.7. Provide necessary supervisory and coordinate functions over the different teams formed. It shall be responsible for ensuring the effective and efficient preparation of LSP;
 - 1.1.8. Finalization and packing of LSP.
- 1.2. Technical Team
 - 1.2.1. Spearhead/undertake all LSP technical activities;
 - 1.2.2. Assist in gathering data required in LSP;
 - 1.2.3. Prepare technical plans for LSP preparation;
 - 1.2.4. Prepare the cost estimates of the projects;
 - 1.2.5. Set targets/timetable for project monitoring;
 - 1.2.6. Compliment activities with other teams necessary to complete and legitimized the plan.
- 1.3. Secretariat
 - 1.3.1. Document all LSP planning processes; such as proceedings of the workshop, discussions/meetings, and dialogues/consultations related to LSP;
 - 1.3.2. Gather and compile data and maintain a database of LSP preparation proceedings;
 - 1.3.3. Draft and package LSP for implementation; and
 - 1.3.4. Compliment activities with other teams necessary to complete and legitimize the plan.



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Section 6. Objectives. The main objective of the LSP Committee is to formulate and implement the Local Shelter Plan (LSP) which aims to provide decent, affordable, and disaster risk resilient and climate change adaptive shelter that has adequate facilities for the creation of a livable and socially responsible residential community.

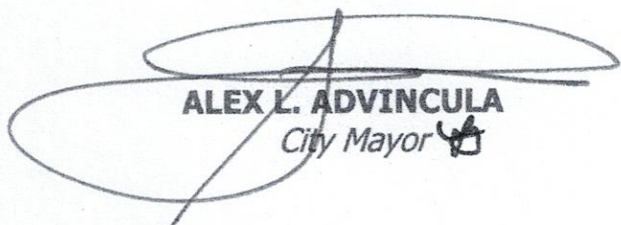
Section 7. Funding. Funds for the administration and operation of the LSP shall be allocated from the available appropriation under the concerned implementing government agency, subject to the usual accounting and auditing rules and regulations.

Section 8. Repealing Clause. All orders, rules, and regulations or parts thereof that are inconsistent with the provisions of this Executive Order are deemed repealed, amended, or modified accordingly.

Section 9. Separability Clause. If for any reason, any provisions of this Order are declared invalid or unconstitutional, the remaining provisions not affected thereby shall continue to be in force and effect.

Section 10. Effectivity. This Order shall take effect immediately.

DONE and **SIGNED** this 13th day of December 2022, City of Imus.


ALEX L. ADVINCULA
City Mayor 